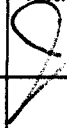


ROUTING AND TRANSMITTAL SLIP		Date
		19 April 1983
TO: (Name, office symbol, room number, building, Agency/Post)	Initials	Date
1. ADDA		20 APR 1983
2. DDA		
3.		
4.		
5.		
Action	File	Note and Return
Approval	For Clearance	Per Conversation
As Requested	For Correction	Prepare Reply
Circulate	For Your Information	See Me
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Coordination	Justify	

REMARKS

DO NOT use this form as a RECORD of approvals, concurrences, disposals, clearances, and similar actions

FROM: (Name, org symbol, Agency/Post)	Room No.—Bldg.
EO/DDA	Phone No.

5041-102

OPTIONAL FORM 41 (Rev. 7-76)

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83-1047

NIC# 2866-83  
18 April 1983

MEMORANDUM FOR: Deputy Director for Administration  
FROM : Chairman, National Intelligence Council  
SUBJECT : NIC's Urgent Space Need

1. I realize that the NIC is currently programed to move into adequate, permanent space in the Headquarters building sometime early next year. We look forward to that, but in the meantime we desperately need some stopgap solutions to some severe space shortage problems.

2. Because of recent and imminent additions to the NIC personnel roster, we now lack space to house nine individuals. They are as follows:

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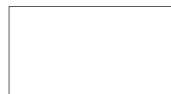
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3. All the positions other than the two in the AG have been or are being added to the NIC as the result of recent DCI decisions. The AG positions reflect normal expansion to its programmed full strength, but its present temporary quarters in GH62 lack the capacity to house the two analysts now in process. In short, the NIC's present space holdings are inadequate to accommodate the nine new persons who are joining us.

4. If we had our druthers, we could solve our problems by acquiring an additional 800 to 1,000 square feet of space on a temporary basis somewhere close to one of the existing NIC units in 7E62, 7B35, 7F18, 5G00, 2E49, or GH62. Less ideally, we could in a pinch subdivide some of the rooms we now occupy (a costly and not very efficient solution if we are to vacate these premises within a year, and this would pull GSA personnel away from other high-priority, already programmed construction work). An even less satisfactory alternative would be to double up some of our people in our existing space, which would mean a nearly intolerable degree of crowding.

5. I realize that space problems in general are nothing short of horrendous for many Headquarters components at present, but our immediate fix seems to us to be more horrendous than most. Is there not some way which you can give us some temporary relief?



Henry S. Rowen

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